



X-PCZONE Income Tax Services
2537 W Beverly Bl 104
Montebello CA 90640
Tel: 323-622-0231 Fax: 323-728-2659



Montebello, Jan 15th 2019

Dear Customer:

It is a great pleasure to put myself at your service again. In this new 2018 tax season many IRS rules have changed, some good and some bad.

Now more than ever I have committed to give you my help so that we can get the best refund possible. Please, as usual and so that you do not forget, we need the following documents:

The forms that you give in your work:

W2, 1099, 1099k, 1095, 1098 or Bank Account Statements, copy of checks received, any document that has to do with taxes.

If you have children or dependents:

- School letter indicating that they were enrolled in 2018
- Proof of Health Insurance (Medical, Vaccination Card etc.)
- Your bank checking account (VERY IMPORTANT)
- Your ID, license or consular registration, passport or identification of your country.

If you have Expenses:

- Proof of expenses (eg gasoline, food, rental of machinery, purchase of equipment)
- The Mileage of the Cart in writing.
- Payments to employees or assistants
- Local Rent Payments for your business
- Receipts for the purchase of materials for work.
- Receipt of checks of payments received
- Other expenses such as utilities, gas, power, internet
- Payment of car insurance, health insurance, etc.
- Retirement funds and other verifiable expenses.

Questions, please call immediately at 323-622-0231

Sincerely;

Jose Balcarcel III

<http://incometaxonlineoffice.com>

California Licensed Preparer

CTEC.org

DISCOUNT COUPON: \$ 10. Bring this letter.
